

South West District for Culture, Recreation and Sport Inc.				
24-25 Operating Budget <b>CONFIDENTIAL</b> For Internal use Only				
		SLTF Budget	Working Budget	Actuals Spent
		For Planning ONLY	For Everyday Use	To Date
		For the Year 2024-2025	November 14, 2024	November 14, 2024
<b>REVENUE</b>				
<b>Grants Core</b>				
40100	Saskatchewan Lotteries Trust Fund	\$ 298,050.00	\$ 298,050.00	\$ 298,050.00
		\$ 298,050.00	\$ 298,050.00	\$ 298,050.00
<b>Grants Other</b>				
<b>SaskSport</b>				
41500	Indigenous Community Sport Development Grant Admin	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
41510	Sask Sport, Funds Holder for ICSDG, Swift Current Wrestling		\$ 5,000.00	\$ 3,750.00
<b>Other</b>				
41320	SPRA District Framework in Action Grant	\$ 50,000.00	\$ 50,000.00	\$ 37,500.00
	TBA			
		\$ 52,500.00	\$ 57,500.00	\$ 43,750.00
<b>Self-Help</b>				
42050	Memberships	\$ 1,200.00	\$ 1,650.00	\$ 1,650.00
42100	Programs and Services	\$ -	\$ -	
44400	Interest	\$ 300.00	\$ 490.66	\$ 490.66
44600	Miscellaneous (unplanned, non-grant)	\$ -	\$ -	
	MC cash-back, approximate		\$ 1,200.00	
	Moose Jaw Coop Annual Equity		\$ 21.98	\$ 21.98
	TBA			
		\$ 1,500.00	\$ 3,362.64	\$ 2,162.64
	<b>TOTAL REVENUE</b>	\$ 352,050.00	\$ 358,912.64	\$ 343,962.64

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<b>EXPENSE</b>				
<b>1.0 COMMUNITY DEVELOPMENT — Access and Participation</b>				
<b>ADVOCACY</b>				
63010	Indigenous Community Sport Development Grant	\$ 2,500.00	\$ 2,500.00	
	Team South West - Community Based Athlete Recognition (no pep rally)	\$ 12,500.00	\$ 16,322.79	
61010	Meetings			\$ 409.26
61020	Mission Staff			\$ 11,636.15
	Unplanned			\$ 1,516.41
61030	Pep Rally			\$ 1,170.82
61040	Registration Fees			\$ -
61050	Promotion			\$ 485.02
61060	Mission Desk			\$ 164.62
61070	Athletes Coaches Managers			\$ 940.51
63040	Advocacy General			
	Culture Days			
	RBD			
	Culture/Recreation/Sport Funding Guide			
	SLCGP			
	SMSCS, Sport Taping			
	Other (awareness days, non-named C/R/S advocacy)			
	.			
		\$ 15,000.00	\$ 18,822.79	\$ 16,322.79
<b>2.0 COMMUNITY DEVELOPMENT — Leadership Capacity</b>				
<b>GATHERINGS/NETWORKING</b>				
73040	Gatherings			
	Fall Gathering Multi-Sector, in person	\$ 4,000.00	\$ 5,000.00	\$ 4,855.56
	priority topics ex. Indigenous Collaborations (tobacco, sage)			
73060	Micro Gatherings Niche, in-person x3	\$ 3,600.00	\$ 1,590.64	
73060 - 1	Cultural Humility Training		\$ 2,009.36	\$ 2,009.36
	Libraries - TBD		\$ -	
	Micro Gatherings Niche, virtual x3 - NOT a workshop	\$ 822.00		
73060 - 2	Aquatics Chat		\$ 53.06	\$ 53.06
	Rec Round Table (Sept)		\$ -	
	SLCGP Chat (Feb)		\$ -	
	Governance, phase 1		\$ 768.94	
	.			
		\$ 8,422.00	\$ 9,422.00	\$ 6,917.98
<b>District-Led On Demand Workshops</b>				
	Virtual			
72010	GWW Virtual	\$ 222.00	\$ 222.00	
72020	SDW Virtual	\$ 222.00	\$ 222.00	
	Grant Budgets Virtual (ex. Sarah)	\$ 372.00	\$ 372.00	
	Grant Expert Virtual (ex. Brooke)	\$ 372.00	\$ 372.00	
	GWW/SDW Expert New (ex. Impact of Partnerships)	\$ 372.00	\$ 372.00	
	GWW/SDW Expert New (ex. Multip phase projects)	\$ 372.00	\$ 372.00	
	GWW Workbook		\$ -	
	In Community			
72010	Grant Writing in Community	\$ 750.00		
	GWW - Morse (might move to CE later)		\$ 576.18	\$ 576.18
	GWW Mini - Swift Current (might move to CE later)		\$ 245.96	\$ 245.96
72030	Asset Mapping In Community	\$ 750.00	\$ 750.00	
	.			
		\$ 3,432.00	\$ 3,504.14	\$ 822.14
<b>3.0 COMMUNITY DEVELOPMENT — Volunteer Development</b>				
<b>Expert-Led Workshops</b>				
71030	Virtual, Winter Webinar Series, x2	\$ 2,188.00	\$ 2,188.00	
	ex. Non-Profit Board Governance Development			
	ex. Non-Profit Board Orientation			
	ex. Non-Profit Succession Planning			
	ex. Non-Profit Strategic Planning			
	ex. Volunteer Engagement			
	ex. HR			
	ex. Marketing, How to Use Canva			
	.			
		\$ 2,188.00	\$ 2,188.00	\$ -

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<b>4.0 DISTRICT NETWORK COORDINATION — Awareness</b>				
<b>COMMUNITY ENGAGEMENT</b>				
	Visitations and Consultations	\$ 8,600.00	\$ 7,500.00	
75005	Shared			\$ 195.30
75020-EH	Elizabeth			\$ 1,690.23
75025-BR	Brennen			\$ 1,464.71
		\$ 8,600.00	\$ 7,500.00	\$ 3,350.24
<b>COMMUNICATION TOOLS</b>				
82010	Web Site and Internet	\$ 200.00	\$ 200.00	
	E-News			
82030	Constant Contact	\$ 700.00	\$ 697.97	\$ 697.97
82040	Advertising			
	SUMA, SARM	\$ 1,000.00	\$ 1,700.00	\$ 608.42
82070	District Merchandise (swag)	\$ 500.00	\$ 500.00	
82080	Membership Correspondence			
	Membership Renewal Letters	\$ 100.00	\$ 51.25	\$ 51.25
	Announcements (Holiday Greeting)	\$ 222.00	\$ 222.00	
	Surveys		\$ 284.82	\$ 284.82
	TBA			
		\$ 2,722.00	\$ 3,656.04	\$ 1,642.46
<b>5.0 DISTRICT NETWORK COORDINATION — Network Extension</b>				
<b>PARTNERSHIPS</b>				
84051-59	Community Partnerships, Capacity Building in Action (ex. Sport Wrapping	\$ 3,222.00	\$ 450.00	
	PRE Partnership Promotion (ex. Poster of partner event)			
	>Governance, training promotion		\$ 222.00	
	PRE + AFTER Rural/IDEA Access (ex. out of community travel support)			
84053	>SWTRC to support Nekaneet attendee (approx 150kx2retx2tripsx.\$0.50)		\$ 300.00	\$ 300.00
84052	>Community Gathering (youth access)		\$ 100.00	\$ 75.60
	>Mossbank Pool Development (phase 1, Shelley only, Brennen to CE)		\$ 150.00	
	>Tugaske Library Yoga		\$ 500.00	
	>FIM Leaders Gathering (Swift Current)		\$ 500.00	
	AFTER Partnership Support (ex. member community program support)			
	>Coach Development (Judo)		\$ 500.00	
	>Mossbank Pool Development (phase 2)		\$ 500.00	
84051	>Sask Poly Tech - Sport Leadership, Asst Chef de Mission		\$ 4,035.65	\$ 4,035.65
	Partnerships Other			
84040	Recreation Board Development (w/ Field Consultant)	\$ 500.00	\$ 500.00	
84061	Sask Sport, Funds Holder for ICSDG, Swift Current Wrestling		\$ 5,000.00	\$ 4,880.95
		\$ 3,722.00	\$ 12,757.65	\$ 9,292.20

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<b>MEETINGS WITH STAKEHOLDERS</b>				
84011	<b>#1 Districts</b>			
	Fall Gathering	\$ -	\$ -	
	Coordinators' Gathering	\$ -	\$ -	
	Framework Meeting	\$ 300.00	\$ 600.00	
84012	<b>#2 Museums Network</b>			
	MAS	\$ -		
84013	<b>#3 Community Meetings</b>			
	Regional	\$ -	\$ -	
84014	<b>#4 Tribal Council</b>			
	File Hills	\$ -	\$ -	
84015	<b>#5 SaskCulture</b>			
	AGM	\$ 200.00		
	Gathering	\$ 2,000.00	\$ 843.48	\$ 843.48
84016	<b>#6 SaskSport</b>			
	AGM	\$ -	\$ -	
84017	<b>#7 SPRA</b>			
	AGM	\$ -	\$ -	
	Gathering	\$ 750.00	\$ -	
84018	<b>#8 Other</b>			
	SARP	\$ -	\$ -	\$ -
		\$ 3,250.00	\$ 1,443.48	\$ 843.48

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<b>6.0 ORGANIZATIONAL CAPACITY — Performance Measurement and Accountability</b>				
<b>BOARD and GOVERNANCE</b>				
86011-18	Board Meetings	\$ -	\$ 800.00	
86030	Board Recruitment and Training	\$ 1,000.00	\$ 400.00	\$ 77.95
86040	Annual General Meeting	\$ 650.00	\$ 100.00	\$ 66.62
86050	Board Liability Insurance			
	Commercial Liability	\$ 2,980.00	\$ 2,980.00	
	Accidental Death and Dismemberment	\$ 35.00	\$ 35.00	
	Memberships			
86061	SPRA	\$ 105.00	\$ 105.00	
86062	SaskCulture	\$ 150.00	\$ 150.00	\$ 150.00
86063	SaskSport	\$ 25.00	\$ 25.00	\$ 25.00
86070	Volunteer (Board) Recognition	\$ 500.00	\$ 884.27	\$ 884.27
	TBA			
		<b>\$ 5,445.00</b>	<b>\$ 5,479.27</b>	<b>\$ 1,203.84</b>
<b>PLANNING</b>				
87010	Strategic Planning	\$ 5,500.00	\$ 2,528.18	\$ 2,528.18
87020	Operations Planning	\$ 2,500.00	\$ 2,500.00	
	TBA			
		<b>\$ 8,000.00</b>	<b>\$ 5,028.18</b>	<b>\$ 2,528.18</b>
<b>STAFFING</b>				
88010	Salaries and Benefits	\$ 245,664.00	\$ 244,464.00	\$ 144,347.31
88020	Payroll Charges, Permanent Staff	\$ 1,000.00	\$ 1,000.00	\$ 652.47
88031	Seasonal Staff 1 (Great Plains College Student)	\$ -	\$ 71.07	\$ 71.07
88031	Seasonal Staff 2 (Great Plains College Student)		\$ 71.07	\$ 71.07
88040	Employee Clothing	\$ 150.00	\$ 150.00	
88050	Recruitment and Training	\$ 150.00	\$ 150.00	
88060	Employee Travel - Non-Program	\$ 150.00	\$ 200.00	\$ 121.71
88070	Professional Development	\$ 1,500.00	\$ 1,500.00	\$ 188.27
88080	Employee Recognition	\$ 600.00	\$ 700.00	\$ 166.81
88090	Staff Meetings - Monthly Meeting (full team)	\$ 250.00	\$ 1,500.00	\$ 894.68
88100	Staff Meetings - Other (e.g. HR OneOnOne)			
	TBA			
		<b>\$ 249,464.00</b>	<b>\$ 249,806.14</b>	<b>\$ 146,513.39</b>

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<b>OFFICE OPERATIONS</b>				
89010	Office Equipment	\$ 4,000.00	\$ 2,500.00	\$ 1,686.25
89020	Office Supplies	\$ 2,865.00	\$ 2,500.00	\$ 739.46
89025	Software			
	Sage50 Pro	\$ 950.00	\$ 950.00	
	Office 365+Anti-Virus+Password Mngr+Cloud Back-Up	\$ 2,200.00		
	Zoom (3 licenses)	\$ 820.00	\$ 820.00	
	Adobe Acrobat DC	\$ 340.00	\$ 340.00	
	Survey Monkey	\$ 450.00	\$ 450.00	\$ 533.82
	JotForm	\$ 685.00	\$ 685.00	
	Canva	\$ 150.00	\$ 150.00	\$ 149.99
	Filmora	\$ 225.00	\$ 186.40	\$ 186.40
	Doodle		\$ 128.17	\$ 128.17
	Postage - Non-Program			
89030	General	\$ 750.00	\$ 1,100.00	\$ 1,010.71
89031	Accounts	\$ 500.00	\$ 600.00	\$ 475.32
	Printing/Photocopying			
89110	Moose Jaw Admin - Lease (\$215 x 4qu)	\$ 860.00	\$ 1,128.40	\$ 564.20
89110	Moose Jaw Admin - Copies	\$ 750.00	\$ 750.00	\$ 648.25
89150	Leader - Lease (\$215 x 4qu)	\$ 860.00	\$ 860.00	\$ 429.66
89150	Leader - Copies	\$ 750.00	\$ 750.00	\$ 290.95
89120	Moose Jaw - Lease (\$197 x 4qu)	\$ 800.00	\$ 768.16	\$ 576.12
89120	Moose Jaw - Copies	\$ 750.00	\$ 750.00	\$ 62.99
	Professional Fees			
89210	EHOS IT Solutions (Office 365+Anti-Virus+Password Mngr+Cloud Back-Up)		\$ 2,167.83	\$ 2,167.83
89220	Audit	\$ 5,000.00	\$ 4,782.21	\$ 4,782.21
89230	Computer Repairs	\$ 4,000.00	\$ 3,500.00	\$ 1,143.42
89240	Other			
	Lawyer		\$ 75.00	\$ 54.25
89300	Insurance			
	Property Insurance	\$ 750.00	\$ 750.00	
	Cyber Insurance	\$ 885.00	\$ 885.00	
	Rent			
89410	Moose Jaw Admin	\$ 2,400.00	\$ 2,400.00	\$ 1,400.00
89410	Moose Jaw Admin - storage	\$ 1,500.00	\$ 600.00	
89411	Moose Jaw Admin - other	\$ 75.00	\$ 75.00	\$ 55.43
89450	Leader Program	\$ 2,400.00	\$ 2,400.00	\$ 1,400.00
89451	Leader Program - other	\$ 75.00	\$ 75.00	\$ 50.00
89420	Moose Jaw Program	\$ 2,400.00	\$ 2,400.00	\$ 1,400.00
89421	Moose Jaw Program - other	\$ 75.00	\$ 75.00	
	Telephone			
89510	Office Phones	\$ 2,000.00	\$ 2,000.00	\$ 1,654.49
89520	Cell Phones - Staff	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00
	Bank Charges			
89600	E-Transfer Fees	\$ 100.00	\$ 200.00	\$ 120.00
		\$ 41,805.00	\$ 39,241.17	\$ 23,149.92
<b>TOTAL EXPENSES</b>		<b>\$ 352,050.00</b>	<b>\$ 358,848.86</b>	<b>\$ 212,586.62</b>
<b>Year-End Surplus/(Deficit)</b>		<b>\$ -</b>	<b>\$ 63.78</b>	<b>\$ 131,376.02</b>