



BOARD MEETING MINUTES

*Motion/Second ** Motion * Grey Boxes GB Time T*

**In Person Meeting
Saturday, September 21, 2024**

**10:00 AM to 12:00 PM (Board Meeting)
12:00 PM to 1:00 PM (Lunch)
1:00 PM to 4:00 PM (Planning Retreat)**

**Room #110, Great Plains College
129 2 Ave NE, Swift Current**

Enter through main front doors that face south.
Free street parking. Room #110 is closer to the
NE back of the building. Christie will send
directions to a closer back entry, that morning.

Board Values: Trust | Respect | Commitment | Clarity | Passion

A policy governance board has 3 core functions: (1) connecting with owners to develop strategy, (2) writing Governing policy, (3) assuring organizational performance (through the Executive Limitations). This should be reflected in the agenda for all meetings. By policy, board meetings are closed, only Board Members and the Executive Director (Ex-Officio) attend.

Meeting Attendance

Rebecca Anderson, Donna Marentette, Shaya Stanley, Tatiana Makguigan, Christie Saas (Executive Director)

Regrets

Rosa Vazquez, Lori Crighton, Dana Dale

1. Expectations for the Meeting

1.1 See page 3.

2. Call to Order T (Chair)

2.1 Meeting called to order at 10:08 AM, Saturday, September 21, 2024

3. Approval of Agenda ** (Chair) (5 minutes)

3.1 Additions/Corrections, if applicable.

Motion: "To approve the agenda as presented."

Donna / Shaya

Carried

4. PREVIOUS MEETING (5 minutes)

4.1 Approval of Previous Meeting's Minutes ** (Chair)

a) May 14, 2024, Zoom Minutes.

Motion: "To approve the May 14, 2024, Board meeting minutes."

Donna / Rebecca

Carried

5. BOARD BUSINESS (20 minutes)

5.1 Committee Reports

a) **Governance Committee** (Vacant, Vacant)

i. The committee will convert to an ad hoc committee.



- b) **Finance and Audit Committee** (Dana, Rosa, Donna)
 - i. Financial Monitoring Report **

*Motion: "To approve the Financial Monitoring Report."
Donna / Tatiana
Carried*

- c) **Nominations Committee** (Rebecca, Lori)
 - i. Discussion tabled to afternoon planning session.

5.2 Items from perpetual agenda list (Chair)

- a) **Membership stats.**
- b) **Governance training.**
 - i. Preparing for afternoon session.
- c) **Strategic planning.**
 - i. Diversity on the board, in the district, and as policy. (from September 2023)
 - A. Discussion tabled to afternoon planning session.
 - ii. EL-13 revision to avoid duplication with existing strategic priorities/outcomes/indicators. (from September 2023)
 - A. Discussion tabled to afternoon planning session.
- d) **Committee vacancies.**
 - i. Discussion tabled to afternoon planning session.

6. MONITORING

6.1 Executive Director Reporting

- a) **Ends Monitoring **** (Chair, ED) **(10 minutes)**
 - i. Final Ends Monitoring Report for 2023-2024.

*Motion: "To approve the 2023-2024 Year-End Ends Monitoring Report."
Donna / Shaya
Carried*

- b) **Executive Limitations Compliance Grey Boxes **** (Chair, ED) **(10 minutes)**
 - i. EL-3, EL-4, + Time Sheet portion of EL-6.
 - ii. Any ELs that require Board attention.
 - 1. Christie will revise 'grey box' questions to use more everyday language for the next meeting.

*Motion: "To approve the 2023-2024 Year-End Ends Monitoring Report."
Donna / Tatiana
Carried*

6.2 Governing Policies (Governance Committee) ** (30 minutes)

- a) **Governance Policy Review** (standing item)
 - i. GP review schedule to be determined.
 - ii. Discussion tabled to afternoon planning session.
- b) Motion to approve all GP changes. **
 - i. N/A.



7. IN CAMERA (time as needed)

7.1 In Camera Prep (Chair, Vice-Chair)

7.2 Go In-Camera ** T (Chair)

7.3 Come Out of In-Camera ** T (Chair)

- a) No In Camera required.

8. BOARD STRUCTURE AND PROCESS

8.1 Meeting Evaluation (Vice-Chair)

- a) Hard copy evaluation completed AT the meeting.

8.2 Next Meeting Date and Details (Chair) **(10 minutes)**

- a) Dates TBA

9. Adjournment * T

Motion: "To adjourn the meeting at 12:00 PM, Saturday, September 21, 2024."

Donna

<i>These minutes have been re-viewed and approved.</i>

<i>Date</i>

<i>These minutes have been reviewed and approved.</i>

<i>Date</i>